



# THE CLASSICAL ACADEMY

## BOARD EXECUTIVE SESSION

(NOT OPEN TO THE PUBLIC)

MONDAY, NOVEMBER 14, 2022, 5:00-5:30 P.M.

NORTH CAMPUS—SECONDARY SCHOOL, COLORADO ROOM

## BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, NOVEMBER 14, 2022, 6:00-9:15 P.M.

NORTH CAMPUS — SECONDARY SCHOOL, 1<sup>ST</sup> FLOOR, ROOM  
1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.



## EXECUTIVE SESSION AGENDA

	Allotted Time/Start Time
I. Call to Order (5:00)	1 min (5:00) (5:00)
II. Pledge of Allegiance/Mission/Roll Call	2 min (5:01) (5:01)
III. Executive Session Action: (Fradette) Motion: to move into executive session pursuant to C.R.S. 24-6-402 (4)(b) Legal advice concerning TCA President search process Rationale: to seek legal advice for TCA President search <ul style="list-style-type: none"><li>• Dr. Sojourner, Ms. Schulz, and Mr. Miller were part of the executive session.</li></ul>	27 min (5:03) (5:03)
IV. Adjournment (Approx. 5:30)	(5:30) (5:32)

## BOARD MEETING AGENDA

	Allotted Time/Start Time
I. Call to Order (6:00 pm) <ul style="list-style-type: none"><li>• The Board Chair (Mr. Fradette) called the meeting to order at 6:00</li></ul>	1 min (6:00) (6:00)
II. Pledge of Allegiance/Mission/Roll Call <ul style="list-style-type: none"><li>• Roll call: (Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Hawkins; Here // Mrs. Johnson; Here // Mr. Palmer; Here // Mr. Williams (by phone); Here // Mrs. Wittleder; Here). A quorum was present.</li></ul>	2 min (6:01) (6:01)
III. Approval of Agenda <ul style="list-style-type: none"><li>• Motion: Mr. Hannan moved to approve the agenda and was seconded.</li><li>• Discussion: None</li><li>• Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)</li></ul>	2 min (6:03) (6:02)
IV. Celebrate TCA (College Pathways Fundraiser) Action: (Harris)	5 min (6:05) (6:02)

Motion: (Info)

Rationale: to highlight accomplishments of TCA students, staff, and parents

- TCA celebrated College Pathways' "Souper Talent Show."
- A CP student preformed "Orange Blossom Special" on the violin.

V. **Comments from the Audience** (Audience members have 3 minutes to address the Board) 15 min (6:10) (6:08)  
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)

- Mrs. Gayl: Speaking on behalf of Kirsten Waite – Sunset Amphitheater
- Mr. Fuqua: Sunset Amphitheater
- Mrs. Willis: Speaking on behalf of Steve Willis - Sunset Amphitheater

VI. **Comments from the Board of Directors** 10 min (6:25) (6:18)

- Mr. Williams: Reminded everyone how inspired he is by what the TCA students are doing with Band, cross-country, football, and the musical Wizard of OZ.
- Mr. Fradette: Acknowledged that there are a lot of activities "cooking" around the school. From the 25<sup>th</sup> Anniversary speaker series with Dr. Weissbourd, to discussing the President's retirement.
- Mr. Hannan: Was very impressed by the Veteran's Day assembly and felt it was very special. When the entire student body mouthed the words to the Gettysburg Address along with the East Campus Fifth Grade class' rendition, it brought tears to his eyes.
- Mrs. Johnson: Also acknowledged that there was a lot going on: Dr. Sojourner's retirement and the process of finding his replacement. **She appreciates all the positive contributions he has made.**
- Mrs. Wittleder: Has really appreciated learning more about College Pathways. Justin Peterson (principal) and Steph Hille (assistant principal) are doing a great job. She loves the people that Russ has brought in to speak; they are people who have hearts to invest in our students.
- Mr. Palmer: Thought the Veteran's Day assembly was awesome. The band was amazing. After sitting through the assembly, he realized that we teach kids to be proud that they are Americans.
- Mrs. Hawkins: Also thought the Veteran's Day Assembly was great. She stated that events like these intentionally cultivate a love of country in our students.

VII. **Legal Update/Training** 10 min (6:35) (6:28)

Action: (Miller)

Motion: (Info)

Rationale: to update the Board on Colorado Legislative actions

- Mr. Miller provided four points of interest to the board: first, the state Board of Education became more "blue" and adopted new social studies standards, but this will not affect TCA.
- Second, like TCA, D20 is searching for new senior leadership. We should have a few voices in the D20 superintendent search.
- Third, Mr. Miller wanted to make us aware of some local state officials who may be beneficial to TCA, namely Paul Lundeen, who is the State Senate Minority Leader and Rose Pugliese who sits on the State House Education Committee.
- Fourth, TCA follows (in compliance with) the law regarding special education. Our admission practices are non-discriminatory in nature.

VIII. **Board Development (Remembering TCA's Roots)** 10 min (6:45) (6:35)

Action: (Jolly, Kueck)

Motion: (Info)

Rationale: reviewing the past 25 years and highlighting what makes TCA unique

- Mr. Jolly introduced Mr. Kueck, the high school Latin teacher and rhetoric instructor. He gave an overview of what a liberal arts education is in the context of TCA. Specifically:
  - The definition of "liberal" in a classical sense.
  - Exploration and application of a liberal arts education from TCA Core Values document.
- Mr. Kueck discussed the five reasons TCA utilizes a liberal arts education approach to teach our students.

IX. **Report of the President** 10 min (6:55) (6:47)

Action: (Sojourner)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance).

- Dr. Sojourner highlighted the following items from his report:
  - Dr. Sojourner showed TCA's full five minute promotional video and explained that he would be showing this to parents at the next Prospective Parent's Night.
  - Dr. Sojourner discussed his upcoming presentation to the D20 Board concerning the TCA Monitoring Report.
  - Dr. Sojourner reported on the Notes Live presentation to the City Planning Commission and their representation of TCA and the lack of "phase two" agreements with Notes Live.

X. **Consent Agenda** 3 min (7:05) (7:05)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

A. Finance (VanGambleare)

1. September Financials

2. Quarterly Financial Summary
  3. Internal Financial Controls Report
  - B. SAC Minutes
    1. East Elementary, September 26, 2022
    2. High School, October 20, 2022
    3. Junior High, October 20, 2022
    4. North Elementary, November 8, 2022
  - C. Board Policies
    1. CBB-TCA Recruitment, Appointment, and Evaluation of TCA President
    2. DIC-TCA Internal Financial Controls
    3. LDB-ASD20 Relations with District Charter Schools
    4. Election Policy Addendum Process to Replace a Board Director Who Resigns
    - **Motion: Mr. Hannan moved to file the Consent Agenda and was seconded.**
    - Discussion: The governance committee was lauded for their work in getting all policies edited and ready.
    - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**
- XI. **Minutes: October 17, 2022** 2 min (7:08) (7:07)  
 Action: (Swanson)  
 Motion: (Vote) to approve the October 17, 2022 minutes  
 Rationale: to provide a record of the Board meeting for files
- **Motion: Mr. Hannan moved to approve the October 17, 2022 minutes and was seconded.**
  - Discussion: None
  - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**
- Break 10 min (7:10) (7:08)
- XII. **Discussion Agenda Items**
- A. **Items removed from Consent Agenda**
  - B. **Cabinet Level Reports**
    1. **Annual Accreditation, Assessment, and Achievement Report** 20 min (7:20) (7:20)  
 Action: (Jolly)  
 Motion: (Information)  
 Rationale: to review and assess TCA student achievement
      - Mr. Jolly explained that TCA students are doing very well. We are ranked highly and our test scores have met and exceeded our pre-Covid scores.
      - Mr. Jolly walked the board through the Accreditation, Assessment, and Achievement report. There are 98 areas scored and only two were labeled red (a concern). The vast majority (85 areas) were green (very good).
      - **During the DAS Annual Report on Accreditation, Assessment, and Achievement, Mr. Jolly noted that the college remediation rates experienced by our high school graduates have begun to increase slightly, and the Secondary Lead Team will begin discussing possible root causes for the increase while exploring solutions to improving those rates in the future.**
    2. **Annual Year Financial Review (Previous FY)** 10 min (7:40) (7:45)  
 Action: (VanGambleare)  
 Motion: (Information)  
 Rationale: to review previous year's financial health
      - Mr. VanGambleare reported that during FY22, TCA's total fund balance increased by \$2.2 million. The General Fund cash balance at June 30, 2022 equated to approximately 126 days of daily operating expenses.
      - The State might increase the per pupil funding in the next budget cycle.
      - Mr. VanGambleare reported that the financial audit went very well and TCA is in compliance with financial expectations.
    3. **ASD20 Monitoring Report** 10 min (7:50) (8:01)  
 Action: (Sojourner)  
 Motion: (Information)  
 Rationale: to provide the TCA Board with an overview of the ASD20 Monitoring Report
      - Dr. Sojourner explained that when he presents his Monitoring Report, he will deviate from his usual presentation and will encourage the D20 Board to pick a new Superintendent who is familiar with and is willing to work with charter schools.
      - Dr. Sojourner alerted the Board that the information in the Monitoring Report has already been presented to the TCA Board over the past year.
    4. **Opt-Out Decision for State Run FAMLI Program** 5 min (8:00) (8:07)  
 Action: (Schulz)  
 Motion: (Vote) to approve the FAMLI Opt-Out Resolution  
 Rationale: to provide the Board with the recommendation of Administration regarding Colorado Family and Medical Leave Insurance

- Ms. Schulz recommended to the Board that the TCA Administration suggests that we opt out of the state run FAMLI program.
- **Motion: Mrs. Wittleder moved to opt-out of the state run FAMLI program and was seconded.**
- Discussion: Mr. Hannan wanted to know the feedback from the employees and Ms. Schulz revealed that only one employee voiced a concern that we would opt in.
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

### C. Board Level Reports

1. **TCA President Search Process** 10 min (8:05) (8:11)  
 Action: (Fradette)  
 Motion: (Discussion)  
 Rationale: to discuss the process to be used to search for a new TCA President
  - **Motion: Mr. Hannan moved to create a Presidential search committee and was seconded.**
  - Discussion: The Board discussed the need to establish a committee to spearhead the search process in lieu of Dr. Sojourner's recent retirement announcement.
  - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**
  - The Board agreed that only two Board members would be part of the committee while the other two members of the committee would come from the Administration.
  - The Board selected Mr. Fradette and Mrs. Hawkins to represent the Board on the committee.
  - The committee will initially focus on determining the information necessary to post the TCA President job opening as well as developing a search timeline of events
2. **FAC Report/Annual Financial Audit** 5 min (8:15) (8:32)  
 Action: (Williams)  
 Motion: (Information)  
 Rationale: to review the results of the audit
  - Mr. Williams updated the Board on the Financial Accountability Committee. There was no significant news to report and that is good. TCA's accounting practices are "in line."
3. **Digital Health Update** 10 min (8:20) (8:35)  
 Action: (Palmer)  
 Motion: (Information)  
 Rationale: to provide an update from the Digital Health Committee
  - Mr. Palmer and Mrs. Wittleder reviewed where the Digital Health Committee was on the roadmap.
  - The committee has finished the staff campus forums and now is preparing to work with principals in forming school specific focus groups.
  - Focus groups will be intentionally made up of people who are both for and against the initiative.
4. **BMAC Formation** 10 min (8:30) (8:47)  
 Action: (Fradette)  
 Motion: (Discussion)  
 Rationale: to discuss forming the BMAC to look for candidates to fill the Board appointed Board position
  - Mr. Fradette explained that Mr. Palmer would be up for reappointment this year. If the Board thought his work was satisfactory, then he was eligible to serve another term.
  - Mr. Fradette asked if the BMAC should be formed, and the Board did not think that was needed at this time. The Board felt Mr. Palmer is doing a good job.
  - **Mr. Palmer is taking time to consider serving another term before deciding.**

### D. Board Communication

- Action: (Secretary)  
 Rationale: to develop and approve of communication update to community
- Celebrate TCA
  - The Annual Accreditation, Assessment, and Achievement Report (Singapore Math is well; the results are good)
  - Digital Health initiative is moving forward despite the President's retirement
  - TCA's Board formed a Presidential Search Committee

### E. Future Board Agenda Items

- 5 min (8:45) (8:53)
1. **Adopt A School Report, Dec, Info, Board**
  2. **Parent Survey Plan (Common Questions Reviewed), Dec, Discus, Jolly**
  3. **New Course Approvals, Dec, 1st Read, Jolly**
  4. **Annual Registrar Report, Dec, Info, Harper**
  5. **Board Appointed Position, Spring, Discussion, Board**

### F. Comments from the Board of Directors

10 min (8:50) (8:57)

- There were no comments from the Board of Directors

**G. Executive Session**

15 min (9:00) (9:02)

Action: (Fradette)

Motion: to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) TCA President interim feedback

Rationale: to provide TCA President with Bi-annual feedback from the TCA Board

- **Motion: Mr. Hannan moved to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) TCA President interim feedback and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

**XIII. Adjournment** (Approx. 9:15 p.m.)

(9:15) (9:52)

Sonya Wittleder  
TCA Board Secretary